



2019 ANNUAL ACTION PLAN

CITY OF JANESVILLE

Neighborhood and Community Services

COMMUNITY DEVELOPMENT BLOCK GRANT

(CDBG) PROGRAM

&

ROCK COUNTY CONSORTIUM

City of Beloit, City of Janesville, Greater Rock County

HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM

September 17, 2018

Neighborhood and Community Services Department

18 N Jackson Street

Janesville, WI 53548

608-373-3441

Fax: 608-755-3207

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan is a planning document required by the US Department of Housing and Urban Development (HUD) for all recipients of Federal funds from any of four national grant programs. The City of Janesville receives an annual allocation of the Community Development Block Grant (CDBG) Program Funds on a formula-basis. The City of Janesville also serves as the lead entity of the Rock County HOME Consortium and administers the Rock County HOME Investment Partnership Program (HOME) funds in partnership with the City of Beloit and Rock County Planning & Development.

The 2019 Annual Action Plan is the fifth and final year of the 2015-2019 Consolidated Plan. The Consolidated Plan has provided a framework to prior years' Annual Action Plans as well as activity planned for 2019. Work will continue to further complete the goals and objectives consistent with the Consolidated Plan. 2019 will be a year focused on the development of a subsequent 5-year Consolidated Plan. The Plan incorporates the funds on hand, including program income in the revolving loan fund and assumes level HUD grant funding.

With respect to Community Development Block Grant (CDBG) funding, the plan identifies the goals, objectives, activities and funding expenditures planned by the City of Janesville in 2019. Approximately \$1.55 million dollars is budgeted from anticipated and existing CDBG resources. Approximately \$1.42 million will directly benefit up to 2,880 low-income households through established homeowner rehabilitation, homebuyer assistance, rental rehabilitation, neighborhood revitalization and public services. The individual programs and activities are described in further detail within the Plan. The balance will assist with the efficient administration of the Programs and grant management requirements of the funding source.

The plan also includes the goals, objectives, activities, and funding expenditures planned for HOME Investment Partnership funds and written with respect to the consortium as a whole, any sections with contributions specific to HOME partners are called out as such. Approximately, \$1 million is planned to be expended for the purpose of creating 60 affordable housing opportunities to low income households through established Programs offered by each HOME Consortium partner. In Janesville, approximately \$965,000 is planned to be expended on homebuyer assistance, homeowner rehabilitation improvements and affordable housing development. Administration of the Consortia is budgeted at approximately \$77,000 (Janesville only).

The City of Janesville will receive \$286,421 in CDBG-CV funds to prevent, prepare for and respond to Coronavirus.

2. Summarize the objectives and outcomes identified in the Plan

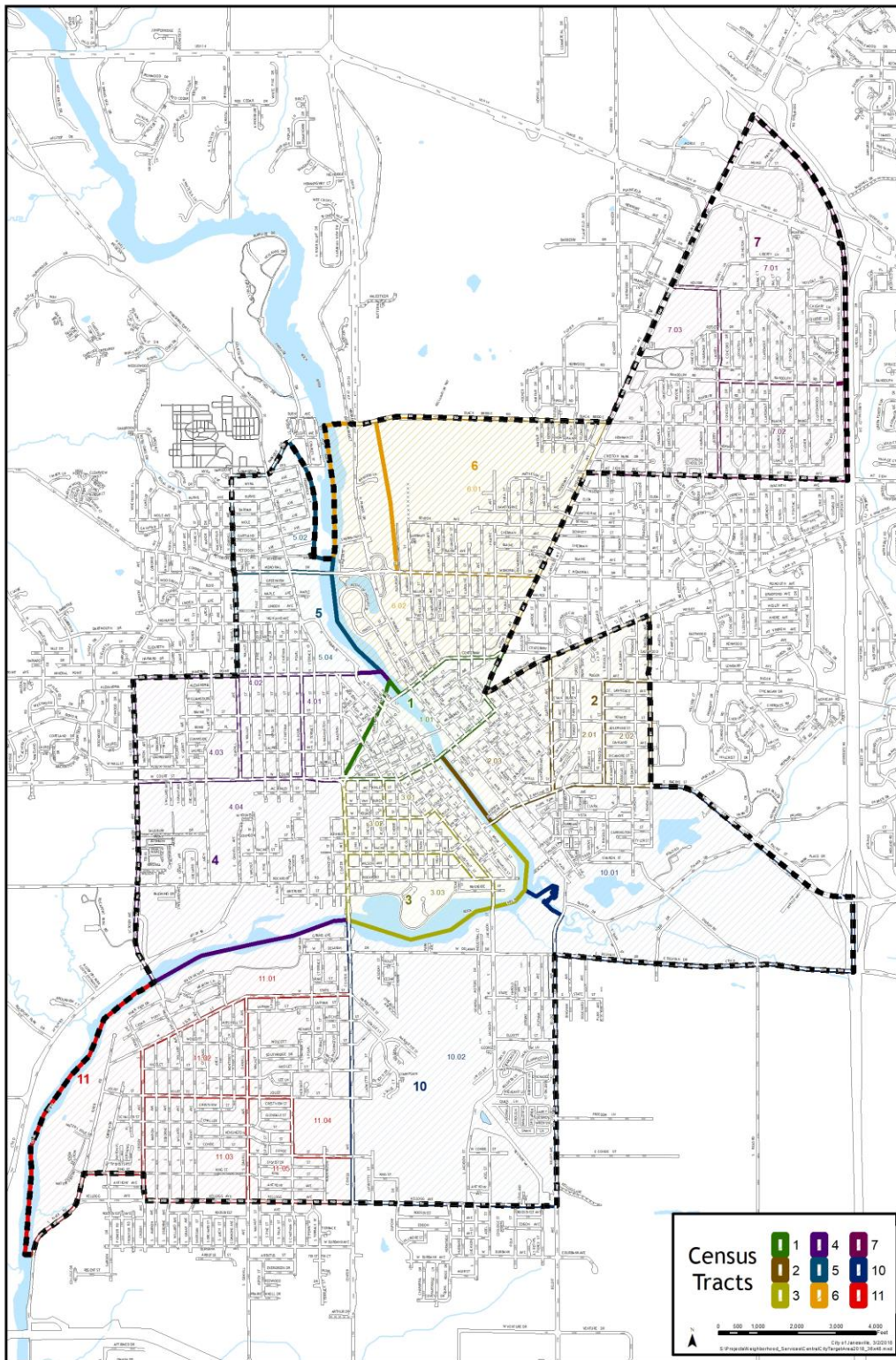
This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

GOAL:

To promote and implement programs to strengthen residential neighborhoods and encourage vibrant, healthy residential areas with safe and affordable housing.

OBJECTIVES:

- To promote the maintenance and rehabilitation of existing housing through owner occupied and rental housing rehabilitation programs and the enforcement of housing and nuisance codes.
- To increase and support home ownership among low-income and moderate-income families.
- To support homeownership and neighborhood stability within neighborhoods most impacted by home foreclosures through the purchase, rehabilitation and resale of vacant foreclosed properties and the demolition of blighted properties.
- To facilitate redevelopment projects.
- To assist in the elimination of lead based paint and other housing hazards.
- To assist in the elimination of slums and blight.
- To administer the Federal and State Grant programs in an efficient and cost effective manner.



Target Area

Annual Action Plan
2019

4

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Janesville has submitted its CAPER for activities that occurred in 2018. The public was given ample opportunity to comment on the plan, as well as the Community Development Authority, specific comments, if any, are available to review in the plan posted to the City website. HUD reviewed and approved the 2018 CAPER in May, 2019. Janesville will continue its efforts in accomplishing the goals and projects described in the Plan.

The City of Janesville has submitted its CAPER for activities that occurred in 2018. The public was given ample opportunity to comment on the plan, as well as the Community Development Authority, specific comments, if any, are available to review in the plan posted to the City website. HUD reviewed and approved the 2018 CAPER in May, 2019. Janesville will continue its efforts in accomplishing the goals and projects described in the Plan

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

As part of the creation of the 2015-2019 Consolidated Plan, a series of focus groups were held to determine the needs of the community. Each session focused on a different category: housing and homelessness, non-homeless special needs, and community development. These focus groups were publicly noticed. Personal email invitations were sent to area service providers encouraging their attendance as well as requesting that they bring a member of the public that may be a recipient of their services. A corresponding press release was issued regarding the focus groups encouraging public attendance. Interested individuals who were unable to attend the focus groups were encouraged to send comments via email or phone to the focus group facilitator. Notes were taken by a group facilitator during the meeting and the session was recorded using a tape recorder as well.

Two public hearings are held during the planning process for the Annual Action Plan with an additional 30-day public comment period. The first public hearing was held on June 20, 2018, early in the process, to obtain citizen view on housing and community development needs. The notice of the June public hearing was published in the Janesville Gazette and publicized through the city's weekly information notice to email subscribers and local media outlets. A 30-day public comment period occurred between September 17, 2018 and October 17, 2018. The draft 2019 AAP was available to the public for review and comment in the Neighborhood & Community Services office, Janesville Senior Center and Hedberg

Public Library. No public comments were received during this timeframe. A second public hearing was held October 17, 2018 and concluded with the approval of the draft Annual Action Plan. Ultimately, the Janesville City Council approved the budget within the plan in November, 2018.

As in years past, submission of the Action Plan document to HUD must include actual grant award figures. This typically occurs well into the Plan year and must be done by August 15 of the Plan year. The draft AAP uses an estimate of funding based on actual funding awards received in 2018, assuming level funding. The submitted version is based on actual funding awards announced by HUD in early 2019.

As part of the planning process, the City of Janesville as well as all members of the HOME Consortium proposed contingency plans with regard to a change in the anticipated and budgeted funding versus actual funding awards from HUD. This will allow for citizen comment on the funding allocations within the plan during the initial public hearing rather than scheduling an additional public hearing when allocations are known. The contingency language is specifically stated in AP-20, Resources, Discussion.

The City of Janesville held a virtual public hearing during the June 17, 2020 Community Development Authority Meeting regarding the planned use of CDBG-CV funds as well as changes made to the programs with regard to granted waivers.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

During the June 20, 2018 regular meeting of the Community Development Authority (CDA), Clark made a brief presentation of the Consolidated Plan 2019 Action Plan with regard to community needs and goals. Chair Clarke opened the public hearing at 5:44 p.m.. Three individuals representing a public service agency funding award recipient expressed gratitude for prior awards to fund an emergency housing assistance program, reinforced the importance of housing stability the need for such funding in the future. One individual spoke in favor of the Section 8 Housing Voucher Homeownership optional program and also spoke against targeted code enforcement and in favor of funding for retro-fitting dams for alternative energy. The public hearing concluded at 6:08 p.m. The CDA voted unanimously to reaffirm the community needs and goals identified in the ConPlan.

RESERVE FOR SUBSTANTIAL PLAN PUBLIC COMMENTS

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments or views that were not accepted.

7. Summary

The City of Janesville and the Rock County HOME consortium plan to continue to use funds in a manner very similar to previous years and within the guidelines of the 2015-2019 Consolidated Plan. At this time there are no new programs or large scale projects planned for CDBG or HOME funds. The goals remain providing quality, affordable housing.

Janesville and the Rock County HOME Consortia are also in the process of updating our analysis of Impediments to Fair Housing and will allow for the results of that analysis to be a tool for planning the use of any prior year remaining and subsequent funds.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	JANESVILLE		Neighborhood and Community Services
HOME Administrator	JANESVILLE		Neighborhood and Community Services

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

See AD-55 for Contact Information

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

As part of the Consolidated Planning process and subsequent Annual Action Plans, the City consulted with various community agencies through focus groups and by inviting comments via phone and email. This method of consultation provided considerable input into development of the Plan, and also encouraged increased collaboration between the participating agencies for future efforts.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

For the development of the Consolidated Plan, the City coordinated and consulted with housing, social service agencies, and other service providers through a series of focus groups that were held to determine the needs of the community. Each session focused on a different category; housing and homelessness, non-homeless special needs, and community development. Personal email invitations were sent to area service providers encouraging their attendance. Interested individuals who were unable to attend the focus groups sent comments via email or phone to the focus group facilitator. Notes were taken by a group facilitator during the meeting and the session was recorded using a tape recorder as well.

The City of Janesville frequently communicates with the Housing Department for the other municipalities in the HOME-Rock County Consortium on an as needed basis. Throughout the program years (2015-2019) there will be continual consultation and coordination between housing, social services agencies, and other providers in Janesville. In large part this occurs through participation in the Rock County Homeless Intervention Task Force (HITF) which coordinates agencies in Rock County working with the homeless, and by providing the Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Janesville is a member of the Rock County Homeless Intervention Task Force. This organization is made up of non-profit and governmental entities that collaborate for one goal: Achieve stable, permanent housing for all residents. As a member, the City attends monthly meetings.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Janesville does not receive or allocate ESG funds. However, the City does collaborate with the Continuum of Care through active participation in the Rock County Homeless Intervention Task Force.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	House of Mercy
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.
2	Agency/Group/Organization	BOYS AND GIRLS CLUB OF JANESVILLE
	Agency/Group/Organization Type	Services-Children Services-Education Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future. The Boys and Girls Club provided statistical data collected by their organization to be used during the development of the associated Consolidated Plan.
3	Agency/Group/Organization	HealthNet of Rock County, Inc.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education Services - Victims Health Agency Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.
4	Agency/Group/Organization	YWCA OF ROCK COUNTY
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.
5	Agency/Group/Organization	Community Action of Rock & Walworth Counties
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.
6	Agency/Group/Organization	City of Janesville Community Development Authority
	Agency/Group/Organization Type	Housing Other government - Local
	What section of the Plan was addressed by Consultation?	Approving Board
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Janesville Community Development Authority conducts public hearings and makes recommendations to the Janesville City Council with regard to the Consolidated and Action Plans and all activities and budget decisions.
7	Agency/Group/Organization	ECHO
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Education Services-Employment Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future. ECHO provided statistical dates collected by their organization to be used during the development of the associated Consolidated Plan.
8	Agency/Group/Organization	ROCK COUNTY
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Lead-based Paint Strategy Consortia Partner

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rock County is a Participating Agency and recipient of HOME Consortia Funding.
9	Agency/Group/Organization	City of Beloit - Community Development Department
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Consortia Partner
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Beloit is a Participating Agency and a recipient of HOME Consortia Funding.
10	Agency/Group/Organization	SALVATION ARMY OF NORTH ROCK COUNTY
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.
11	Agency/Group/Organization	City of Janesville
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City Council of Janesville is involved in the planning process through focus groups, Community Development Authority participants, and as the approving authority on the plan and budget.
12	Agency/Group/Organization	Homeless Intervention Task Force
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	<p>The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future. The Rock County Homeless Intervention Task Force provided statistical data collected by their organization to be used during the development of the associated Consolidated Plan.</p>

13	Agency/Group/Organization	GIFTS Mens Shelter
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	

14	Agency/Group/Organization	US Department of Veterans Affairs
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.

15	Agency/Group/Organization	Rock -Walworth Comprehensive Family Services
	Agency/Group/Organization Type	Services-Children Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.
16	Agency/Group/Organization	Anchor Bank
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The agency was consulted through the focus group discussed earlier in the consultation section of this report. The intention of involving this agency is to ensure that this report is truly indicative of the needs of the community and to gather the information required to develop the Consolidated Plan and subsequent Action Plans. An additional benefit of the focus group was to bring the community agencies together to help them identify available resources and areas in which they may be better able to collaborate in the future.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

None

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Rock County Homeless Intervention Task Force	

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

See the Citizen Participation Plan attached to the Administration Section. All specific public participation is listed below.

As part of the creation of the 2015-2019 Consolidated Plan, a series of focus groups were held to determine the needs of the community. Each session focused on a different category: housing and homelessness, non-homeless special needs, and community development. These focus groups were publicly noticed. Personal email invitations were sent to area service providers encouraging their attendance as well as requesting that they bring a member of the public that may be a recipient of their services. A corresponding press release was issued regarding the focus groups encouraging public attendance. Interested individuals who were unable to attend the focus groups were encouraged to send comments via email or phone to the focus group facilitator. Notes were taken by a group facilitator during the meeting and the session was recorded using a tape recorder as well.

Two public hearings are held during the planning process for the Annual Action Plan with an additional 30-day public comment period. The first public hearing was held on June 20, 2018, early in the process, to obtain citizen view on housing and community development needs. The notice of the June public hearing was published in the Janesville Gazette and publicized through the city's weekly information notice to email subscribers and local media outlets. Comments from citizens were heard and are detailed in the following table. A 30-day public comment period occurred between September 17, 2018 and October 17, 2018. The draft 2019 AAP was available to the public for review and comment in the Neighborhood & Community Services office, Janesville Senior Center and Hedberg Public Library. One written comment was submitted to the CDA by ECHO. A second public hearing was held October 17, 2018 and concluded with the approval by the CDA of the draft Annual Action Plan, incorporating a modification of the Plan suggested by ECHO. No other public comments were received. This draft was approved by the CDA at the October meeting. Ultimately, the Janesville City Council approved the budget within the plan in November, 2018.

As in years past, submission of the Action Plan document to HUD must include actual grant award figures. This typically occurs well into the Plan year and must be done by August 15 of the Plan year. The draft AAP uses an estimate of funding based on actual funding awards received in 2018. The submitted version is based on actual funding awards announced by HUD in early 2019.

As part of the planning process, the City of Janesville as well as all members of the HOME Consortium proposed contingency plans with regard to a change in the anticipated and budgeted funding versus actual funding awards from HUD. This will allow for citizen comment on the funding allocations within

the plan during the initial public hearing rather than scheduling an additional public hearing when allocations are known. The contingency language is specifically stated in AP-20, Resources, Discussion.

The City of Janesville held a virtual Public Hearing regarding a Substantial Plan Amendment during the regular meeting of June 17, 2020 regarding the use of CDBG-CV as well as waivers to the CDBG and HOME programs.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	All Citizens Of Janesville	<p>June 20, 2018 Community Development Authority meeting. Public Hearing on Needs and Priorities.</p> <p>Annual Action Plan 2019</p>	<p>June 20, 2018 CDA Meeting. CDA reaffirmed goals and priorities outlined in the 2015-19 ConPlan. Comments received: Karen Lisser, ECHO, Inc. thanked members for past funding and reaffirmed the continued need; Andraeh Briarmon, 339 Locust spoke in favor of a HCV Homeownership Assistance Program, against funding code inspection, providing funding to Community Action for a neighborhood coordinator, and retrofitting of dams to provide for turbine-powered</p>	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Comment Period	All Citizens of Janesville	September 17, 2018 - October 17, 2018. Draft AAP posted at Janesville Senior Center, Hedberg Public Library, City Hall and City website.	One written comment from ECHO, Inc. regarding public service funding distribution and revisions if allocations are increased as a result of increased grant award.	None	
3	Public Hearing	All Citizens of Janesville	Public Hearing held at the October 17, 2018 Community Development Authority Meeting.	None	None	
4	Public Hearing	All Citizens of Janesville	Public Hearing held at the June 17, 2020 Community Development Authority Meeting.	reserved	reserved	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Janesville completes housing and community development activities primarily through three funding sources: CDBG, HOME, and Housing Choice Voucher (Section 8). The City does receive intermittent state and federal grants for housing and community development activities, however, none of these funding sources is stable enough to be considered available resources as part of the five-year Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	499,568	126,000	940,633	1,566,201	18,888	Prior Year Resources includes prior years grant allocations and the revolving loan fund. The dollar figure of the expected remainder represents the difference between to total resources available and budgeted allocations. Any Program Income received will be receipted to the Revolving Loan Fund. On an annual basis, 20% of the Revolving Loan Fund will be made available for administrative expenses. See appendix of CDBG resources and budgeted allocations for further detail.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	627,836	813,000	1,264,166	2,705,002	381,717	The dollar figures represent the difference between Total Resources Available and budgeted allocations, Consortia-Wide.
CDBG-CV	public - federal	To prevent, prepare for, and respond to Coronavirus	286,421	0	0	286,421	0	This is intended to be a one time allocation

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Besides federal funding, the City of Janesville completes housing and community development activities through two local funding sources: TIF Funds and General Funds by way of the Neighborhood and Downtown Blight Elimination Fund. Any matching requirements will be satisfied through appropriations from the General Fund; Neighborhood and Downtown Blight Elimination Fund; or other funding sources as deemed

appropriate. Match to the HOME Program Homebuyer Program has also come from coupling assistance from WHEDA's first time homebuyer secondary down payment assistance program and the Federal Home Loan Bank of Chicago, Down Payment Plus Program.

The City of Janesville has borrowed approximately \$1.06 million dollars between 2009-2017 through the general fund note issue for the purchase and demolition of blighted properties in the downtown and Central City neighborhoods. These funds are designed to complement the City's neighborhood revitalization efforts underway.

Home Match is provided in various forms including: Other Down Payment Assistance grants provided to HOME-assisted borrowers through local lenders (Federal Home Loan Bank Down Payment (FHLB DP) Plus), Pre-purchase Homebuyer Counseling provided to HOME-assisted borrowers, Owner's Cash Contribution toward HOME-funded rehabilitation projects, and public infrastructure improvements in the central city neighborhoods.

In addition, Tax Incremental Financing (TIF) funds designated for Affordable Housing Development in targeted homebuyer redevelopment areas.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Janesville and other members of the HOME consortium may choose to utilize City-owned foreclosed/tax deed properties and/or vacant lots to address the housing needs as identified in the Consolidated Plan.

The City of Janesville participates in the Rock County Tax Foreclosure Improvement Program. This program allows for the City of Janesville to acquire property tax foreclosed properties for the delinquent taxes. The City evaluates the properties for potential rehabilitation. Over the past several years, the City of Janesville has transferred properties to the non profit housing developers, Wisconsin Partnership for Housing Development and Community Action for rehabilitation and sale to income qualified buyers for affordable housing. Applications were solicited from interested housing development agencies throughout the month of July, 2018. Preference was given to those applications proposing new construction housing development on a number of city or county-owned vacant lots previously acquired. After reviewing 2 applications received, a preliminary allocation was made to WPHD in the amount of \$100,000 to fund the construction of 2 new affordable single family housing units in Janesville.

Discussion

The City of Janesville is the lead agency for the HOME Consortium. The funds split as follows: City of Janesville-30%, City of Beloit-28%, Rock County-16%, Admin-10%, and CHDO-16%. For the purposes of the plan, reporting is for the Consortium as a whole unless otherwise noted.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Access to Quality Affordable Housing	2015	2019	Affordable Housing	City-Wide Program	Down Payment & Closing Cost Assistance Homebuyer Counseling Education Lead-Based Paint Abatement Owner-Occupied & Rental Rehabilitation Pro Active Code Enforcement Rent Assistance	CDBG: \$1,320,974 HOME: \$2,218,550	Rental units rehabilitated: 4 Household Housing Unit Homeowner Housing Added: 9 Household Housing Unit Homeowner Housing Rehabilitated: 41 Household Housing Unit Direct Financial Assistance to Homebuyers: 52 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 506 Households Assisted Housing Code Enforcement/Foreclosed Property Care: 2400 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Access to Public Services for LMI Populations	2015	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development	City-Wide Program	Public Services - Emergency Rent Assistance Public Services - Employment Services Public Services - Health Care	CDBG: \$100,000 +\$125,000 in additional funds based on waiver	Public service activities other than Low/Moderate Income Housing Benefit: 367 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 83 Households Assisted
3	Strengthen Program Planning and Administration	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City-Wide Program	Program Planning and Administration	CDBG: \$126,339 HOME: \$104,736 +\$48,049.45 in HOME Administration and Planning based on waiver.	Other: 3439 Other
4	CV-High Priority Strategy	2019	2019	To prevent, prepare for, and respond to Coronavirus	City-Wide Program	COVID-19 response	CV-HPS \$286,421	TBD

Table 3 – Goals Summary

Goal Descriptions

1	Goal Name	Increase Access to Quality Affordable Housing
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Goal Description	<p>The following programs and services are designed to meet the goal of increasing access to quality affordable housing with a focus and priority on housing built prior to 1978:</p> <p><u>Home Improvement Plus (f/k/a Home Improvement) Program</u>: Provide rehabilitation loans city-wide to low-income homeowners to bring homes built prior to 1978 from substandard to standard condition. The program provides a home equity loan of up to \$24,999 for a single family home and \$29,998 for a duplex. This is a zero percent interest loan, with payments based upon maximum household affordability ratios and available equity, up to 110% of property value.</p> <p><u>Rental Rehabilitation Program</u>: Provide rehabilitation loans city-wide to rental property owners committed to renting to low-income households to create decent, safe, affordable rental housing. This program allows for a loan of up to \$14,999 per unit. The loan is deferred at zero percent interest during rehabilitation. At project completion, the loan converts to an interest-bearing loan set at the current Prime rate (5% as of 9/6/18) plus 1% amortized over 120-180 months. HOME Program Affordability requirements apply.</p> <p><u>Central Neighborhoods Renewal (f/k/a Recently Purchased Rehabilitation) Program</u>: Provide rehabilitation loans to low-income homeowners who have purchased homes within the past 2 years within a priority focus area of Look West and Fourth Ward. Up to maximum of \$24,999 for a single family home and \$29,998 for a duplex and a maximum of 110% total liens to property value. One-half of the loan is forgiven over a 10 year period of continued occupancy. The other half is structured as a zero percent interest installment loan, amortized/repayable over ten years.</p> <p><u>Fix Up Loan Program</u>: Designed for First-Time Homebuyer Program Participants make improvements that will bring the property into compliance with housing quality deficiencies required to make the purchase. Participants may borrow up to \$8,000 structured as a 50/50 forgivable and installment loan; 50% forgiven over a five-year period of continued occupancy and 50% repaid at zero-percent interest over 5 years.</p> <p><u>Down Payment and Closing Cost Assistance</u>: Provides forgivable loans on a City-wide basis to low income first-time homebuyers for down payment and closing costs. The program offers up to \$6,000 in assistance and is forgiven over a five year period of continued occupancy.</p> <p><u>Home Buyers Workshops</u>: The workshop is a free series of classes designed for the first time home buyer. Anyone interested in the process of home buying is welcome to attend. Neighborworks Blackhawk Region coordinates the workshops.</p> <p><u>ProActive Code Enforcement</u>: Continue to conduct pro active code enforcement inspections in low-income census tracts at the rate of approximately 2,400 inspections per year.</p>
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2	Goal Name	Access to Public Services for LMI Populations
	Goal Description	Provide needed public services to persons with low-and-moderate incomes, particularly those who are homeless or non-homeless special needs. Public services include emergency rent assistance and healthcare. Parenting skills enhancement and employment assistance, and homeless youth shelter and care.
3	Goal Name	Strengthen Program Planning and Administration
	Goal Description	<p>The City of Janesville must provide resources to administer all programs funded through these programs. The City is always striving to improve the manner in which programs are administered by continually reviewing policy and procedures.</p> <p>The Goal Outcome Indicator is listed as other. This number includes the total number of individual projects or individual/households served.</p>
4	Goal Name	Prevent, Prepare for, and Respond to Coronavirus
	CV-HPS	<p>The City of Janesville will prevent, prepare for, and respond to the Coronavirus in the following priority areas:</p> <ul style="list-style-type: none"> • Housing Strategy (Housing Construction, Housing Rehabilitation, Homeownership, Emergency Rental Assistance, and Fair Housing) • Homeless Strategy (Housing, Operation/Support, and Prevention and Re-Housing) • Community Development Strategy (Public Service, Code Enforcement, Clearance/Demolition, Accessibility Improvements, Neighborhood Facilities, and Transportation) • Administration, Planning, and Management Strategy (Overall Coordination)

AP-35 Projects - 91.420, 91.220(d)

Introduction

The HUD Outcome Performance Measurement System offers three possible objectives for each activity. As noted in the CPD Performance Measurement Guidebook, these are based on the broad statutory purposes of the programs and include:

- Creating Suitable Living Environments – relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment. This objective relates to activities that are intended to address a wide range of issues faced by low-and-moderate income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or health services.
- Providing Decent Housing – This objective focuses on housing activities whose purpose is to meet individual family or community housing needs.
- Creating Economic Opportunities – applies to activities related to economic development, commercial revitalization, or job creation.

The system outcome is closely aligned with the objective and helps to further refine the expected result of the objective that is sought. HUD narrowed this to three outcomes including:

- Availability/Accessibility – applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low and moderate-income people, including persons with disabilities.
- Affordability – applies to activities that provide affordability in a variety of ways to low-and-moderate income people. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household.
- Sustainability – applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low-and-moderate income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

The allocation of funds for the following projects are closely aligned with the top housing and community development needs identified in the needs assessment and housing market analysis and through input contributed by stakeholders and citizens who participated in the development of the Consolidated Plan.

#	Project Name
1	CDBG-Planning & Administration
2	CDBG - Neighborhood Improvement Activities

#	Project Name
3	CDBG - Public Service Activities
4	CDBG - Housing & Homeownership Activities
5	HOME-Administration and Planning
6	HOME Activities
7	HOME CHDO Activities
8	CV-High Priority Strategy

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities were based on research during the focus groups, public hearings, discussion by the Community Development Authority, and past practice.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG-Planning & Administration
	Target Area	Priority Focus Area City-Wide Program
	Goals Supported	Increase Access to Quality Affordable Housing Access to Public Services for LMI Populations Strengthen Program Planning and Administration
	Needs Addressed	Owner-Occupied & Rental Rehabilitation Rent Assistance Lead-Based Paint Abatement Down Payment & Closing Cost Assistance Homebuyer Counseling Education Public Services - Health Care Public Services - Employment Services Public Services - Emergency Rent Assistance Program Planning and Administration Pro Active Code Enforcement
	Funding	CDBG: \$126,339
	Description	The City of Janesville must provide resources to administer all programs funded through these programs. The City is always striving to improve the manner in which programs are administered by continually reviewing policy and procedures. The City also makes every effort to monitor sub-recipients and HOME Consortia activities The Goal Outcome Indicator is listed as other. This number includes the total number of individual projects or individual/households served.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	The Administration of the CDBG and HOME Programs is focused on serving low income households. The total number of families and type are determined based on need and voluntary participation.
	Location Description	City-Wide
	Planned Activities	Planning and Administration for the CDBG program. This includes Fair Housing Administration and Consolidated Planning for 2020-25.
2	Project Name	CDBG - Neighborhood Improvement Activities
	Target Area	Priority Focus Area

	Goals Supported	Increase Access to Quality Affordable Housing
	Needs Addressed	Pro Active Code Enforcement
	Funding	CDBG: \$90,228
	Description	Priority Focus Area Code Enforcement, Neighborhood Improvement and Blight Elimination
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	2400 code inspections are anticipated to occur throughout 2019.
	Location Description	Census Tracts where low mod population is equal to or greater than 50% total population per tract.
	Planned Activities	Pro-active code enforcement in the Priority Area.
3	Project Name	CDBG - Public Service Activities
	Target Area	Priority Focus Area City-Wide Program
	Goals Supported	Access to Public Services for LMI Populations
	Needs Addressed	Public Services - Health Care Public Services - Employment Services Public Services - Emergency Rent Assistance
	Funding	CDBG: \$100,000 + \$125,000 The City of Janesville will utilize the CARES act waiver to increase the total funding for 2019 CDBG-Public Service Activities by \$125,000 to prevent, prepare for, and respond to Coronavirus.
	Description	Activities funded under the Public Service Cap. For 2019 Preliminary Allocations were made to: ECHO (43,000), HealthNet (43,000), Community Action (7,000), and Project 16:49 (7,000) Additional funds provided by waiver were the following: Community Action, Inc \$10,000, ECHO \$60,000 and HealthNet \$55,000.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	<p>It is anticipated that the following non-profit organizations will receive funding in 2019 to provide public services:</p> <p><u>ECHO</u> \$43,000 to provide emergency rent assistance to prevent homelessness for approximately 64 households.</p> <p><u>Healthnet</u> - \$43,000 to provide health care (including mental and dental) for approximately 367 low income individuals.</p> <p><u>Community Action</u> - \$7,000 to enroll 7 Janesville men into the Fatherhood Innovative</p> <p><u>Project 16:49</u> - \$7,000 to provide shelter and care services to approximately 9 homeless youth.</p> <p>The following agencies will be funding utilizing the CARES Act waiver that eliminates the 15% Public Service Cap for FY2019:</p> <p>Community Action, Inc-\$10,000 for the Fatherhood Initiative</p> <p>ECHO-\$60,000 for short term rental assistance and eviction prevention</p> <p>HealthNet-\$55,000 to provide Medical, Mental Health, Dental and Vision services to clients experiencing economic loss during the pandemic.</p>
	Location Description	City of Janesville
	Planned Activities	For 2019, the funded agencies are ECHO, HealthNet, Community Action, and Project 16:49.
4	Project Name	CDBG - Housing & Homeownership Activities
	Target Area	Priority Focus Area City-Wide Program
	Goals Supported	Increase Access to Quality Affordable Housing
	Needs Addressed	Owner-Occupied & Rental Rehabilitation Lead-Based Paint Abatement Down Payment & Closing Cost Assistance Homebuyer Counseling Education
	Funding	CDBG: \$1,480,862
	Description	Activity occurring through the 55-Plus, Home Improvement Plus, and Neighborhood Renewal Programs. All acquisition/rehab/resale that are to be sold as owner occupied dwellings are listed as Homeowner Housing Added. New Affordable Housing Development, set-aside.
	Target Date	6/20/2020

<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p><u>Home Improvement Plus (f/k/a Home Improvement) Program:</u> (19 housing units) Provide rehabilitation loans city-wide to low-income homeowners to bring homes built prior to 1978 from substandard to standard condition. The program provides a home equity loan of up to \$24,999 for a single family home and \$29,998 for a duplex. This is a zero percent interest loan, with payments based upon maximum household affordability ratios and available equity, up to 110% of property value.</p> <p><u>Rental Rehabilitation Program:</u> (4 housing units) Provide rehabilitation loans city-wide to rental property owners committed to renting to low-income households to create decent, safe, affordable rental housing. This program allows for a loan of up to \$14,999 per unit. The loan is deferred at zero percent interest during rehabilitation. At project completion, the loan converts to an interest-bearing loan set at the current Prime rate (5% as of 9/6/18) plus 1% amortized over 120-180 months. HOME Program Affordability requirements apply.</p> <p><u>Central Neighborhoods Renewal (f/k/a Recently Purchased Rehabilitation) Program:</u> (5 housing units) Provide rehabilitation loans to low-income homeowners who have purchased homes within the past 2 years within a priority focus area of Look West and Fourth Ward. Up to maximum of \$24,999 for a single family home and \$29,998 for a duplex and a maximum of 110% total liens to property value. One-half of the loan is forgiven over a 10 year period of continued occupancy. The other half is structured as a zero percent interest installment loan, amortized/repayable over ten years.</p> <p><u>Fix Up Loan Program:</u> (6, included in DPCC) Designed for Down Payment & Closing Cost Program participants to make improvements that will bring the property into compliance with housing quality deficiencies required to make the purchase. Participants may borrow up to \$8,000 structured as a 50/50 forgivable and installment loan; 50% forgiven over a five-year period of continued occupancy and 50% repaid at zero-percent interest over 5 years.</p> <p><u>Down Payment and Closing Cost Assistance:</u> (48 HH) Provides forgivable loans on a City-wide basis to low income first-time homebuyers for down payment and closing costs. The program offers up to \$6,000 in assistance and is forgiven over a five year period of continued occupancy. Primarily funded with HOME Program.</p> <p><u>Home Buyers Workshops:</u> (140 HH) The workshop is a free series of classes designed for the first time home buyer. Anyone interested in the process of home buying is welcome to attend. Neighborworks Blackhawk Region coordinates the workshops. Admin to support the Program. Sponsorship is paid with local funds.</p>
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	Location Description	City of Janesville, housing stock built prior to 1978 unless otherwise noted in Program descriptions.
	Planned Activities	see above.
5	Project Name	HOME-Administration and Planning
	Target Area	Priority Focus Area City-Wide Program
	Goals Supported	Increase Access to Quality Affordable Housing Strengthen Program Planning and Administration
	Needs Addressed	Owner-Occupied & Rental Rehabilitation Lead-Based Paint Abatement Down Payment & Closing Cost Assistance Homebuyer Counseling Education Program Planning and Administration
	Funding	HOME: \$80,734. Additional HOME-Administration and Planning includes \$48,029.45 in funds by waiver.
	Description	Administration of the Rock County HOME Consortia.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	Janesville is anticipating providing direct homebuyer assistance to 48 households which includes assistance through a subgrant to Movin-Out, Inc. (6), New Construction (2), Acquisition/Rehab/Resale (4), Down Payment & Closing Cost Assistance Program (35) and Affordable Housing Development (4). The demographic cannot be determined as applications are taken on a first-come basis and market-driven. City of Beloit is anticipating providing affordable housing programs to serve 13 households. Rock County is anticipating providing affordable housing programs to serve 13 households.
	Location Description	Consortia-wide as described above.
	Planned Activities	Planning and Administration for the Rock County HOME Consortium
6	Project Name	HOME Activities
	Target Area	Priority Focus Area City-Wide Program
	Goals Supported	Increase Access to Quality Affordable Housing

	Needs Addressed	Owner-Occupied & Rental Rehabilitation Lead-Based Paint Abatement Down Payment & Closing Cost Assistance Homebuyer Counseling Education
	Funding	HOME: \$1,721,757
	Description	HOME activities undertaken by the Rock County HOME Consortium
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Janesville is anticipating providing direct homebuyer assistance to 48 households which includes assistance through a subgrant to Movin-Out, Inc. (6), New Construction (2), Acquisition/Rehab/Resale (4), Down Payment & Closing Cost Assistance Program (35) and Affordable Housing Development (4). The demographic cannot be determined as applications are taken on a first-come basis and market-driven. Beloit anticipates assisting 13 households. Rock County anticipates assisting 13 households.
	Location Description	Direct Homebuyer Assistance, Homeowner Rehab, and Rental Rehab is available County-wide per Consortia partner program criteria. Acquisition and Rehab in Janesville is primarily focused in Census Tracts 3 and 4, however has been expanded to include adjacent census tracts to address a real estate market supply shortage.
	Planned Activities	See above.
7	Project Name	HOME CHDO Activities
	Target Area	Priority Focus Area
	Goals Supported	Increase Access to Quality Affordable Housing
	Needs Addressed	Owner-Occupied & Rental Rehabilitation Down Payment & Closing Cost Assistance
	Funding	HOME: \$112,104 The City of Janesville has been granted a waiver to this CHDO requirement for FY2019 in the event that the CHDO does not have capacity to execute a project.
	Description	Development activities to be funded with HOME CHDO Reserve.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Janesville anticipates adding 6 new and/or substantially rehabbed homeowner housing units; Beloit anticipates adding 4 new and/or substantially rehabbed homeowner housing units.

	Location Description	
	Planned Activities	Acquisition/rehab/resale of 4 homes in Janesville, 2 new construction. 2 New construction, 2 acquisition/rehab/resale in Beloit.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Community Development Block Grant (CDBG) funds are allocated to the cities of Janesville and Beloit on a formula basis. HOME funds are allocated to the Rock County HOME Consortium according to the formula and distributed according to the consortium agreement. Funds will be used to address high priority needs identified via the comprehensive community needs identification and prioritization process, and not necessarily only targeted geographically.

The City of Janesville does not have a formally designated Neighborhood Revitalization Strategy Area; however, the primary goal of the CDBG Program funds has historically been to promote the revitalization of Janesville's downtown and central city neighborhoods (Census Tracts 1, 3, 4), resulting in vibrant and healthy residential areas with affordable housing options and expanded economic opportunities.

Most of the programs are operated on a city-wide basis. These programs may include the First Time Home Buyers Program and related Home Improvement Program, rental rehabilitation, as well as client based public services activities such as emergency rent assistance, free health care, and information and referral services. The City of Janesville will offer the Central Neighborhoods Home Renewal loan program with favorable terms (1/2 forgiven and 1/2 repaid) to encourage re-investment in Census Tract 3 and Census Tract 4.

By definition, an area of racial/minority concentration is an area where minority population exceeds 40% of the total population. Although there are currently no areas of racial/minority concentration, by definition, within the City of Janesville, there are two neighborhoods in the central city that include the areas with the highest percentage of minority populations, as well as a significant number of low to moderate income families. These neighborhoods, the Old Fourth Ward and the Look West area, are the focus of many of the neighborhood and improvement efforts. These two neighborhoods include Census Tract 3 and Census Tract 4.

While HOME funds are generally available on a countywide basis, there is a special effort to ensure that funding is available in the Cities of Beloit, Janesville, Edgerton, Milton, and Evansville, and the Towns of Beloit, Lima, Rock, and Janesville, as all of these communities have higher general populations and/or higher percentages of minority/racial and low to moderate income populations.

Geographic Distribution

Target Area	Percentage of Funds
Priority Focus Area	30
City-Wide Program	70

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Janesville does not have a formally designated Neighborhood Revitalization Strategy Area; however, the primary goal of the CDBG Program funds has historically been to promote the revitalization of Janesville’s downtown, central city neighborhoods (Census Tracts 1, 3, 4), and surrounding low income census tracts resulting in vibrant and healthy residential areas with affordable housing options and expanded economic opportunities. These neighborhoods tend to have the oldest housing stock, are areas with the highest percentage of minority populations as well as a significant number of low to moderate income families. Thus, these neighborhoods have the greatest need for quality affordable housing, public services and expanded economic opportunities, relative to the City of Janesville proper.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

City of Janesville

The most common housing problem for City of Janesville residents is availability of quality affordable housing. According to the 2011-2015 American Community Survey, an estimated 29 percent of owners with mortgages, 11 percent of owners without mortgages, and 50 percent of renters in Janesville spend 30 percent or more of household income on housing.

The City of Janesville will support the following programs in 2018 in an effort to increase the availability of quality affordable housing:

Emergency Rent Assistance - The program anticipates assisting 64 families with emergency rent assistance avoid homelessness in 2019.

Housing Choice Voucher (Rent Assistance) Program - The program anticipates assisting 506 low income households in 2019.

The construction of 2 new single family homes and substantial rehabilitation of 4 homes for resale to low income homebuyers.

Owner and Rental Rehabilitation - The program anticipates assisting 28 low to moderate income households (county-wide) with owner and rental rehabilitation projects in 2019

Homebuyer Assistance-The program intends to assist 38 Households with Down Payment and Closing Cost Assistance.

City of Beloit

The City of Beloit supports the development of affordable housing. Beloit is a member of the Rock County HOME Consortium. The City currently provides funding to agencies such as NeighborWorks Blackhawk Region, Community Action, and Wisconsin Partnership for Housing Development that acquire and rehabilitate houses or build new construction homes. Community Action offers some of these homes as rentals to low-moderate income households at Fair Market Rent. Both agencies sell these homes to low-moderate income households, which oftentimes results in mortgage payments that are less than current rents in the area.

The City of Beloit owns and manages public housing and operates a Housing Choice Voucher Program and anticipates assisting 10 households through activities eligible under the HOME Program.

Rock County...

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	6
Total	6

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	506
The Production of New Units	2
Rehab of Existing Units	32
Acquisition of Existing Units	38
Total	578

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

City of Janesville

One year goals for Household to be Supported: Homeless and Non-Homeless. Because we provide support ECHO rent assistance program as well as our own Housing Choice Voucher Program on an as-needed, first-come basis, it is difficult to determine what clients are indeed homeless and who is in danger of being homeless, and who is rent burdened. With regard to special Needs, Janesville has entered into a sub-contract with Movin' Out, Inc. to provide homeownership assistance to 6 disabled households. In addition, Janesville's homeowner rehabilitation programs offer assistance to all eligible households on a first-come basis which may include those with special needs.

City of Beloit

The City of Beloit will ensure that the affordable rental units are decent, safe and sanitary and meet local codes through its systematic rental inspection program. Beloit also operates a Housing Choice Voucher Program and owns several public housing units.

The City of Beloit will provide financial resources for owner-occupants to maintain their homes, through the Housing Rehab Loan Program, and Beloit Senior Chore Service, and NHS's Homeownership Program.

The City of Beloit will provide financial resources for landlords to upgrade their rental units through the Housing Rehab Loan Program.

The City of Beloit will also support efforts by others to rehabilitate current tax credit projects or develop new tax credit projects.

Rock County

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

City of Janesville

The City of Janesville does not own any public housing.

City of Beloit

The Beloit Housing Authority (BHA) will network with local agencies, departments, and businesses to inform the public of available services for extremely low-income, low-income, and moderate-income individuals.

Actions planned during the next year to address the needs to public housing

City of Janesville

The City of Janesville does not own any public housing.

City of Beloit

The BHA will work with NeighborWorks Blackhawk Region (NWBR) to provide homeownership opportunities for its residents. The BHA will work with community partners to provide volunteer opportunities for BHA residents and applicants, which exposes the extremely low-income, low-income, and moderate-income households to opportunities to increase their job training skills, people skills, and self-sufficiency. The BHA will market available programs through local newspapers and radio stations. BHA staff will attend area Senior, Health, and Family events. The BHA will encourage extremely low-income, low-income, and moderate-income families to utilize the least restrictive housing opportunities available to them. They have a choice of programs that include public housing, Section 8 rental assistance, Section 8 homeownership, and Family Self-Sufficiency.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

City of Janesville

The City of Janesville does not own any public housing.

City of Beloit

The BHA will encourage residents to participate in the management of BHA through opportunities to serve on a resident council or the governing board, the Community Development Authority (CDA). There are currently two Public Housing residents on the CDA.

In addition, the BHA administers a Family Self-Sufficiency (FSS) program that is open to public housing and Housing Choice Voucher participants. The FSS program allows residents to set educational and career goals in order to allow them to increase their self-sufficiency and decrease their dependency on public assistance programs. As the FSS participant's income increases, their portion of the rent increases accordingly. The BHA will deposit the difference in this rental amount in an escrow account that the FSS participant can use for a down payment on a home upon successful completion of the program

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

City of Janesville

The City of Janesville is not designated as troubled.

City of Beloit

The BHA is not designated as troubled.

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

Details of Homeless and Other Special Needs Activities are detailed below for both the City of Janesville and the City of Beloit.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

City of Janesville

The Rock County Homeless Intervention Task Force serves as the continuum of care for dealing with homelessness and coordinates efforts of local public, non-profit, and for-profit agencies that provide housing and support services for sheltered and unsheltered homeless population. The City of Janesville is a member of the Homeless Intervention Task Force and any effort to reach out to homeless persons to assess their individual needs will be coordinated thru this organization.

City of Beloit

- The City will continue to support and strengthen the limited resources of agencies that provide services and facilities for homeless persons in the City of Beloit.
- The City will continue to support Family Services Association and Community Action, Inc. and their transitional housing programs.
- The City will continue to support non-profits such as NHS and Family Services Association that provide programs to prevent foreclosures such as credit counseling and foreclosure prevention grants.
- The City will support programs that provide a comprehensive strategy to address clients' needs including case management, supportive housing, and client advocacy. The City is part of the Rock County Homeless Intervention Task Force which works to consolidate resources, financial and non-financial, to meet the needs of all of Rock County.

-

Addressing the emergency shelter and transitional housing needs of homeless persons

City of Janesville

The information gathered during the preparation of the Strategic Plan identified rent assistance and

emergency shelter as the largest unmet homeless needs within the City.

The City plans on funding the emergency rent assistance program administered by a local non-profit, ECHO. It is anticipated that ECHO will receive approximately \$43,000, and subsequently be able to serve about 64 households each year. This program provides one to two month's rent to forestall eviction or security deposit assistance to help an income-eligible household obtain a new housing unit. The monetary rental assistance is coupled with an assessment and case management services.

Additionally, the City of Janesville is anticipating the receipt of approximately \$2.6 million from the U.S. Department of Housing and Urban Development through the City of Janesville Rent Assistance Program (HCV). This funding is expected to allow us to provide rental assistance for up to 506 households allowing them to avoid homelessness.

At this time, there is not adequate funding for the City to meet the need for emergency rent assistance or fund any Emergency Shelter programs. The City will continue to support and participate in the Homeless Intervention Task Force.

City of Beloit

- The City will continue to support and strengthen the limited resources of agencies that provide services and facilities for homeless persons in the City of Beloit.
- The City will continue to support Family Services Association and Community Action, Inc. and their transitional housing programs.
- The City will support programs that provide a comprehensive strategy to address clients' needs including case management, supportive housing, and client advocacy.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

City of Janesville

The City's strategy to eliminate chronic homelessness in 2019 is to continue to work with, and support, the local agencies, in particular those involved with the Homeless Intervention Task Force. In order to help coordinate this strategy, members of the Homeless Intervention Task Force have been involved throughout the Consolidated Planning process. In addition, the City is planning to fund programs that promote employment services and self-sufficiency opportunities that will help ensure the long-term mitigation of chronic homelessness. Available funding is inadequate to fully address this need.

City of Beloit

- The City will continue to support and strengthen the limited resources of agencies that provide services and facilities for homeless persons in the City of Beloit.
- The City will continue to support Family Services Association and Community Action, Inc. and their transitional housing programs.
- The City will support programs that provide a comprehensive strategy to address clients' needs including case management, supportive housing, and client advocacy.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

City of Janesville

The City will fund the emergency rent assistance program administered by ECHO. This program provides one to two month's rent to forestall eviction or security deposit assistance to help an income-eligible household obtain a new housing unit. The monetary rental assistance is coupled with an assessment and case management services. This is the primary means by which the City helps prevent imminent homelessness. In addition, the City participates in the Homeless Intervention Task Force which looks at not only chronic homelessness, but also ways to assist individuals and families who are at risk of becoming homeless.

City of Beloit

The City will continue to fund programs that provide financial assistance to individuals and families to prevent them from becoming homeless such as foreclosure prevention and emergency rental assistance identified through supportive case management.

The City will continue to support programs that provide rental assistance and supportive services to homeless persons or persons at risk of becoming homeless, such as Hands of Faith and Community Action.

The City will continue to support programs that provide credit counseling and foreclosure prevention programs.

The City will also continue serving on the Homeless Intervention Task Force Displacement Action Response Team (DART), which provides a planned emergency response to mobilize resources in the

event of a mass displacement of residents due to unfit conditions or condemnations.

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Janesville

The City of Janesville updated its Analysis of Impediments to Fair Housing in January of 2012. The report concluded that the City has and continues to meet the goals and affordable and fair housing. City staff will continue enforcement activity in 2019. Also planned for 2019 is a review and update of the analysis. The City's zoning and development regulations are comprehensive and progressive and pose no barrier to affordable and fair housing goals for the City.

Beloit

The City updated its Analysis of Impediments to Fair Housing in January of 2012. The report concluded that the City has and continues to meet the goals of affordable and fair housing. City staff will continue enforcement activity in 2019. The City's zoning and development regulations are comprehensive and progressive and pose no barrier to affordable and fair housing goals for the City. Beloit will also collaborate with Janesville and Rock County to review and update the analysis in 2019.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

City of Janesville

In the City of Janesville and throughout Rock County, the barriers to affordable housing include the need for more quality, affordable housing units, and the need for increased incomes. The City is experiencing a rental vacancy rate of approximately 1% and a real estate seller's market with increased median home sale price 10.3% greater than this time last year. Local MLS statistics indicate a median sale price of \$155,000 which exceeds the HOME affordable housing statutory limit of \$151,000. To this end, the City is using CDBG and HOME funding to increase the quality of both existing rental and owner occupied properties in the City. In addition, the CDA identified employment services and self-sufficiency programs to be priorities for public service dollars. By participating in these programs, the participants will raise their incomes. The City also continually seeks to attract new affordable housing development and has targeted CDBG funding to assist with this goal.

Because there are no policies which act as barriers to affordable housing were found, no specific actions

are proposed beyond the continued support of programs that increase the quality and quantity of affordable housing, and programs that directly or indirectly increase the income of its participants.

The City will, however, continue to adhere and enforce all local Fair Housing Ordinances. Specific fair housing activities are undertaken on an as needed basis. The Rent Assistance Program Budget provides funds for educational and enforcement activities relating to fair housing. These include updating of materials relating to fair housing and the Americans with Disability Act, as well as any investigation of fair housing complaints.

Staff works with individuals who feel they have been discriminated against to provide information on the alternatives available for filing complaints. These include filing at the federal, state and local levels. Staff provides referrals to other agencies on general landlord/tenant questions such as housing conditions.

A booklet on tenant landlord law, which also includes information on fair housing issues is maintained and provided to all Section 8 clients and anyone else who requests it

Discussion

The Analysis of Impediments to Fair Housing will be updated in 2019.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Janesville will engage in a variety of activities during the 2019 program year, which are intended to further local housing and community development goals.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the lack of resources, both staffing and financial resources.

Actions planned to foster and maintain affordable housing

Quality affordable housing continues to be a priority for the City of Janesville. In 2019, the City of Janesville anticipates spending \$1,230,746 in CDBG and the HOME consortium anticipates spending \$1,468,153, to increase the supply and availability of quality affordable housing units for low and moderate income families, the elderly, and persons with disabilities. This goal will be met through a variety of activities including owner and rental rehabilitation, homeownership programs, and lead-based paint hazard mitigation.

Actions planned to reduce lead-based paint hazards

The City of Janesville does not have an active Lead Hazard Control Grant to leverage its established Housing Improvement Programs. However, the city will continue to operate its Programs consistent with the Lead Safe Housing Rule (24 CFR Part 35) to ensure all assisted properties provide decent, affordable and lead-safe housing. Additionally, Janesville anticipates incorporating lead based paint risk assessments into each home improvement program project where the scope of work will include disturbing a painted surface and especially where children under 6 reside in pre-1978 housing. Previously, an assumption was made, work performed and clearance performed. Performing the LRA on the front end of a project will help to establish a baseline for lead hazards prior to the start of funded work.

Actions planned to reduce the number of poverty-level families

The City of Janesville will work with the Homeless Intervention Task Force, and other existing organizations, to help reduce the number of poverty-level families and support public service activities designed to increase self sufficiency.

Actions planned to develop institutional structure

City of Janesville

Developing the institutional structure and service delivery system requires long-term solutions involving collaboration, and the City of Janesville will continue to collaborate with local non-profits, for-profits, and other governmental agencies to achieve the goals and address the needs prioritized in this Consolidated Plan.

Actions planned to enhance coordination between public and private housing and social service agencies

City of Janesville

The City of Janesville will continue to collaborate with local non-profits, for-profits, and other governmental agencies. Additionally, the City will continue to participate on the Homesless Intervention Task Force, which serves as the Continuum of Care for Rock County.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Janesville periodically receives additional funds in addition to the annual CDBG/HOME federal grant allocation in the form of program income (any proceeds generated from the use of CDBG/HOME funds) and recaptured funds from loan payments, payoffs, and unexpended prior year funds. These funds are reallocated to eligible CDBG/HOME activities.

Program Income reported below consists of our Revolving Loan Fund Balance for future CDBG Housing Rehabilitation Projects.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	73,457
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	73,457

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Janesville will only be using the forms of investment described under 24 CFR Part 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City of Janesville will use the recapture provisions to recoup all or a portion of the assistance provided to homebuyers if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. When the recapture requirement is triggered by a sale (voluntary or involuntary) of the housing unit and the net proceeds are not sufficient to recapture the full HOME investment, then the City of Janesville will recapture the net proceeds, (if any).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Janesville will use the recapture provisions to recoup all or a portion of the assistance provided to homebuyers if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. When the recapture requirement is triggered by a sale (voluntary or involuntary) of the housing unit and the net proceeds are not sufficient to recapture the full HOME investment, then the City of Janesville will recapture the net proceeds, (if any).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable - The City of Janesville does not plan on using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds in 2019.

Attachments

CITIZEN PARTICIPATION PLAN



CITY OF JANEVILLE
Wisconsin's Park Place

Community Development Block Grant Program

Rock County Consortium
HOME Investment Partnerships Program

May 14, 2014

City of Janesville
Neighborhood and Community Services Department
18 N. Jackson Street
P.O. Box 5005
Janesville, WI 53547-5005
(608) 755-3065



CITY OF JANESVILLE

Wisconsin's Park Place

Citizen Participation Plan

Table of Contents

I.	Introduction	1
II.	Structure	1
	A. Community Development Block Grant Program	1
	B. Rock County HOME Consortium	1
III.	Citizen Participation	2
	A. Citizen Participation Coordinator	2
	B. Public Information and Participation	2
	C. Consultation	2
	D. Access to Meetings	3
	E. Technical Assistance	3
	F. Public Hearings	3
	1. Consolidated Plan Development	3
	2. Program Assessment/Performance Report	4

3. Program Amendment/Substantial Changes	4
G. Implementation	4
H. Plan Availability and Access to Records	5
I. Inquiries and Complaints	5
IV. Citizen Participation Plan Adoption	5
V. Consolidated Plan/Annual Plan Submission Development Process/Schedule	5

I. Introduction

The City of Janesville is an entitlement community for the receipt of Community Development Block Grant (CDBG) Program funds. It is also the lead agency for the Rock County Consortium, a “participating jurisdiction” for the receipt of HOME Investment Partnership (HOME) and American Dream Down Payment Initiative (ADDI) funds. These programs require the development of a Consolidated Plan for the use of these funds. The Consolidated Plan covers a period of five years with an annual action plan describing the specific use of the funds to be received during the fiscal year.

Development of the Consolidated Plan requires consultation with other public and private agencies and the participation of citizens in the process including development of the plan, substantial amendments to the plan, and the annual performance report. This document will outline the means by which the City of Janesville intends to provide citizens with the opportunity to participate in the development of the consolidated Plan. The City of Beloit and Rock County also have procedures for involving citizens in the development of the Consolidated Plan. While those procedures are discussed in the Consolidated Plan, they are not outlined within this document. Nothing in this plan, however, shall restrict the authority and responsibility of the City for the development of the application and the execution of the Community Development Block Grant and HOME Investment Partnerships programs.

II. Structure

The Community Development Authority (CDA) of the City of Janesville was created on June 14, 1976 pursuant to Wisconsin State Statute of 66.4325 (now known as 66.1335). It has the powers and duties and functions of both a housing authority and a redevelopment authority. The resolution creating the CDA authorizes it to act as agent of the City in planning and carrying out the Community Development Programs and activities approved by the Common Council under the Federal Housing and Community Development Act of 1974, as amended. The Authority is composed of seven members, two of whom are City Council Members and appointed to the CDA for their term of office as council members. The other five members are appointed by the

City Manager with the approval of the City Council and are representatives of the community as a whole. One of these five members is a Section 8 Housing Choice Voucher recipient. Citizen members serve overlapping terms of four years.

A. Community Development Block Grant Program

The Community Development Block Grant (CDBG) Program provides funds to metropolitan cities (over 50,000 population) on an entitlement basis. Funds must be used for eligible activities which meet one of three national objectives: benefit low-and moderate-income persons; aid in the elimination of slums and blight; or meet an urgent community need.

B. Rock County HOME Consortium

The HOME Investment Partnerships (HOME) Program provides funds to Participating Jurisdictions on a formula basis. The City of Janesville has combined with the City of Beloit and the County of Rock to form the Rock County Consortium for the receipt of HOME funds. These funds must be used for affordable housing. Each of the three partners has developed an individual citizen participation process for the use of these funds.

III. Citizen Participation

A. Citizen Participation Coordinator

The Director of Neighborhood and Community Services for the City of Janesville shall serve as the Citizen Participation Coordinator for the Community Development Block Grant Program. He or she shall have the authority to designate another employee to coordinate efforts in his or her place.

The Citizen Participation Coordinator shall ensure that all citizen participation efforts are meeting the requirements established by HUD and the City's Citizen Participation Plan. The specific duties and responsibilities of the Citizen Participation Coordinator shall include, but not necessarily be limited to: disseminating information concerning proposed projects and the status of current project activities; coordinating various groups which may be participating in the community development process; receiving written comments; serving as a vehicle by which ideas, comments, and proposals from local residents may be transmitted to local officials and/or program staff; and, monitoring the citizen participation process and proposing such amendments to the Citizen Participation Plan as may be necessary.

The Citizen Participation Coordinator may be contacted at (608) 755-3065, or at the Neighborhood and Community Services Department, City of Janesville, 18 North Jackson Street, Monday through Friday, 7:30 a.m. – 4:30 p.m.

B. Public Information and Participation

In order to promote citizen participation, the following public information efforts will be undertaken. Public notices of all public hearings will be published in the *Janesville Gazette* as a display ad fourteen days prior to the scheduled hearing. The notices will indicate the date, time, place, and topics to be considered. Public notices of the public hearings will be published through the City's normal public meeting distribution channels which include all local media or any organization or individual that chooses to subscribe to the email notification list, which, at the time this document was developed, included 968 individuals and organizations.

Information provided at the time planning is initiated for the next program year will include the following:

- Goals and objectives of the CDBG program;
- The amount of funds likely to be available;
- Community Development and housing needs;—
- The activities which may be undertaken and amounts to be requested;—
- Proposed amount of funds to be used for low- and moderate-income people;
- Plans to minimize displacement and the assistance available to any persons displaced.

C. Consultation

When preparing the Consolidated Plan, the city may consult with other public and private agencies that provide assisted housing, health services and social services. This will be done primarily through the ACTION Council and the Homeless Intervention Task Force.

The City may consult with the Rock County Public Health Department regarding lead-based paint hazards and existing data relating to units in which children have been identified as being lead poisoned.

The City may consult with adjacent for problems and solutions that go beyond a single jurisdiction. The Community Development Authority administers a Housing Choice Voucher program. There is no public housing in Janesville; although there are a number of project-based subsidized units for elderly, handicapped and families.

D. Access to Meetings

The Community Development Authority meets in Council Chambers in the Municipal Building. This site is centrally located and generally accessible to all citizens. It is also accessible to persons with disabilities. Local officials will undertake all reasonable actions necessary to allow persons with Limited English Proficiency to participate in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format.

E. Technical Assistance

Should it be necessary, technical assistance will be provided to citizens, agencies, or groups upon request. Persons interested in such assistance should call the Neighborhood and Community Services Department at (608) 755-3065 between 7:30 a.m. and 4:30 p.m. Monday through Friday. Inquiries may also be sent to the Department at 18 N. Jackson Street, P.O. Box 5005, Janesville, WI 53547-5005.

Such assistance will support citizen efforts to develop proposals to define policy and organize for the implementation of the program.

F. Public Hearings

A minimum of two public hearings will be held each year to solicit citizen comments on the CDBG and HOME programs; identify community development needs; obtain citizen comments on the proposed allocation of funds; the draft Consolidated Plan and Annual Action Plan; and obtain citizen comments on the performance of the City in implementing the Community Development Block Grant and HOME programs. The public hearings will be held at different phases in the project. In addition, a public hearing will be held if a substantial change to the Annual Plan is proposed.

Public notices of each hearing will be published fourteen days prior to each public hearing.

1. Consolidated Plan Development

Three public hearings will be held during Consolidated Plan/Action Plan development. The first one is held early in the process to obtain citizen views on housing and community development needs. The second one is held following a preliminary allocation of community Development Block Grant and HOME program funds. Following this public hearing, the Community Development Authority makes a final recommendation to the City Council as to the allocation of CDBG and HOME program funds.

The third one is held to obtain citizen views on the entire Consolidated Plan/Annual Action Plan. Comments from this public hearing will be considered by the CDA and included in the Consolidated Plan/Annual Action Plan document submitted to HUD. The Consolidated Plan/Annual Action Plan document shall be available for public comment at least 30 days prior to its submission to HUD. The City shall consider any comments or views of citizens received in writing, or orally at the public hearings in preparing for the Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final Consolidated Plan.

2. Program Assessment/Performance Report

Annually, the City shall submit a Consolidated Annual Performance and Evaluation Report no later than 90 days after the completion of the most recent program year. A draft of this report will be available for comment for at least 15 days before it is to be submitted to HUD. A public hearing shall be held to obtain citizen comments on the performance reports. Any comments received during this time period or at the public hearing shall be included in the final performance report submitted to HUD.

3. Program Amendment/Substantial Changes

The City shall amend the Consolidated Plan whenever it decides to make a change in its allocation priorities, or a change in the method of distribution of funds; to carry out an activity, using funds from any program covered by the Consolidated Plan (including program income), not previously described in the action plan; to change the purpose, scope, location, or beneficiaries of an activity; or to substantially (20% or more) increase or decrease an activity's budget, unless such decrease is covered by a reduction in the grant amount, or not included in the annual budget process.

Prior to amending the Consolidated Plan/Annual Action Plan, the Community Development Authority shall hold a public hearing on the proposed changes in

the use of funds. The CDA shall consider any comments received and may modify the proposed changes. Citizens will have at least 30 days to provide comments before a substantial amendment is implemented. The CDA shall make a recommendation to the City Council. Following the City Council adoption of any changes, the changes will be made available to the public and shall be submitted to HUD with a letter of transmittal.

G. Implementation

1. The Community Development Authority has the primary responsibility for implementing the Community Development Block Grant and HOME programs. The CDA sets policy for implementing specific activities such as the Home Improvement Programs, Rental Rehabilitation program, Down Payment and Closing Cost Assistance and Fix-up Loan programs. Any activity which also requires City Council approval, such as land acquisition, will first have a recommendation from the CDA to the City Council.
2. The City intends to minimize displacement in the implementation of the Consolidated Plan. If displacement is necessary, assistance will be provided to displaced persons as required by the federal Uniform Act and the State of Wisconsin Relocation Law. A relocation Plan will be filed with the State as necessary and affected property owners and tenants will be notified of their rights prior to the initiation of negotiations as required by law.

H. Plan Availability and Access to Records

Once developed, the Consolidated Plan, Annual Action Plan, any amendments and the performance report will be made available to the public in the following locations:

- Hedberg Public Library, 316 South Main Street
- Janesville Senior Citizens Center, 69 South Water Street
- Department of Neighborhood and Community Services, 18 N. Jackson Street.
- The City of Janesville Website: www.ci.janesville.wi.us

A copy of the plan will be made available upon request.

Program documents such as regulations, applications, performance reports, environmental review records, complaints and inquiries will be available for public review in the offices of the Neighborhood and Community Services Department, 18 N. Jackson Street, during normal office hours: 7:30 a.m. to 4:30 p.m., Monday through Friday. The building is handicapped accessible.

I. Inquiries and Complaints

Program staff will be available during normal business hours 7:30 a.m. to 4:30 p.m. in the Housing, Building and Neighborhood and Community Services Department at 18 N. Jackson Street to respond to citizen inquiries or complaints. Every reasonable effort will

be made to provide written responses to written complaints about the consolidated plan, amendments and the performance report within 15 days of receipt.

IV. Citizen Participation Plan Adoption

The Citizen Participation Plan and amendments will be adopted by the Community Development authority. It will be made available to the public for comment prior to a public hearing on its adoption. The Citizen Participation Plan will be made available in the same locations as the Consolidated Plan and Annual Action Plan. Upon request, it will be made available in a format accessible to persons with disabilities. Annually, the CDA will review and approve the schedule for the preparation of the Consolidated Plan/Annual Action Plan.

V. Consolidated Plan/Annual Plan Submission Development Process/Schedule

Following is a generalized schedule of the Consolidated Plan/Annual Action Plan development. It is subject to change.

- May Community Development Authority (CDA) Meeting: Outline Schedule for coming year.
- June: Request for Proposals and CDBG/HOME application forms sent out including plan development schedule.
- July CDA meeting: Public hearing on housing and community development needs.
- End of July: Agency proposals received.
- August CDA meeting: Agencies give presentation on proposals and respond to questions.
- Early September special CDA meeting: preliminary allocation of CDBG and HOME funds.
- September CDA meeting: Public Hearing and final recommendation to City Council on allocation of CDBG and HOME funds.
- October CDA meeting: Public Hearing and recommendation on Consolidated Plan/Annual Action Plan.
- November City Council meetings: Public Hearing on budget; Adoption of budget and Consolidated Plan.
- November/December: Submission of Consolidated Plan/Action Plan to HUD
- March CDA meeting: Public hearing on grantee performance.
- March 31: Submission of year-end reports to HUD.

Citizen Participation Plan Date of Adoption: 05/21/2014

Grantee SF-424's and Certification(s)


OMB No. 1540-004
Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* 3. Document, need description location: <input type="text"/>		
* 4. Date Received: <input type="text"/> 07/25/2019		
* 5. Applicant location: <input type="text"/>		
3a. Federal Entity Identifier: <input type="text"/>		3b. Federal Award Identifier: <input type="text"/>
State Use Only: 6. Date Received by State: <input type="text"/> 7. State Application Identifier: <input type="text"/>		
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text"/> City of Jonesville		
* b. Employer/Agency Identification Number (EIN/TIN): <input type="text"/> 34-60-0000		* c. Organizational DUNS: <input type="text"/> 013810250000
d. Address:		
* Street: <input type="text"/> 19 Acorn Jackson Street		
* Street2: <input type="text"/>		
* City: <input type="text"/> Jonesville		
* County/Parish: <input type="text"/>		
* State: <input type="text"/> MS: Mississippi		
* Province: <input type="text"/>		
* Country: <input type="text"/> USA: UNITED STATES		
* ZIP/Postal Code: <input type="text"/> 39060		
e. Organizational Unit:		
Department Name: <input type="text"/>		Division Name: <input type="text"/>
f. Name and contact information of person to be contacted on matters involving this application:		
* Prefix: <input type="text"/> * First Name: <input type="text"/> Jonathan		
* Middle Name: <input type="text"/>		
* Last Name: <input type="text"/> Petrucci		
* Suffix: <input type="text"/>		
* Title: <input type="text"/>		
* Organizational Address: <input type="text"/>		
* Telephone Number: <input type="text"/> 601-751-3038 * Fax Number: <input type="text"/> 601-751-3207		
* Email: <input type="text"/> petrucci@cityofjonesville.ms.us		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City or Local Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing & Urban Development"/>	
* 11. Catalog of Federal Domestic Assistance Number: <input type="text"/> CDA file: <input type="text"/>	
* 12. Funding Opportunity Number: <input type="text" value="EUS-WO-15-0004"/> Title: <input type="text" value="Community Development Block Grant Program"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="CDBG Rental Assistance"/>	
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: WI-001	* b. Program/Project: RI-000
Attach as additional file, if Program/Project Congressional Districts Attached:	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* c. Start Date: 01/01/2019	* d. End Date: 12/31/2019
18. Estimated Funding (\$):	
* a. Federal:	400,000.00
* b. Applicant:	
* c. State:	
* d. Local:	750,000.00
* e. Other:	
* f. Program Income:	25,000.00
* g. TOTAL:	1,175,000.00
19. Is Application Subject to Review By State Under Executive Order 12812 Process?	
<input type="checkbox"/> a. This application was made available to this State under the Executive Order 12812 Process for review on:	
<input type="checkbox"/> b. Program is subject to E.O. 12812 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12812.	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach:	
	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate in the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms. I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties (U.S. Code, Title 28, Section 2001).	
<input checked="" type="checkbox"/> I AGREE	
"The list of certifications and assurances, or statement and where you may obtain this list, is contained in the announcement of agency specific regulations.	
Authorized Representative:	
Title:	* First Name: Mark
Middle Name:	
* Last Name: Fecting	
Suffix:	
* Title: City Manager	
* Telephone Number: 608-755-3377	* Fax Number:
* Email: mfeiting@cityofjanesville.wi.us	
* Signature of Authorized Representative:	* Date Signed: 7/23/19

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="City of Chicago Government"/>	
Type of Applicant 2: Select Applicant Type: <input type="text"/>	
Type of Applicant 3: Select Applicant Type: <input type="text"/>	
* Other type(s): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="U.S. Department of Housing & Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text"/>	
C.D.A. Use: <input type="text"/>	
* 12. Funding Opportunity Number: <input type="text" value="H13-20-00-001"/>	
* Title: <input type="text" value="HOME Investment Partnerships Program"/>	
13. Contact/for Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <div> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Home Park Improving Neighborhood"/>	
Amendments/Attachments as specified in Agency Instructions <div> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Or:	
* a. Applicant <input type="text" value="01-001"/>	* b. Program/Project <input type="text" value="RI-001"/>
Attach an additional list of Program/Project Congressional Districts, if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="6/1/2019"/>	* b. End Date: <input type="text" value="12/31/2019"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="12,750,000"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="0"/>
* g. TOTAL	<input type="text" value="12,750,000"/>
* 19. Is Application Subject to Review By State Under Executive Order 12072 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12072 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12072 but has not been released by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12072.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. By signing this application, I verify (1) to the statements contained in the list of certification and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurance and agree to comply with any financing terms. I understand that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil or administrative penalties (U.S. Code Title 18, Section 1001).	
<input checked="" type="checkbox"/> I AGREE	
22. The list of certifications and assurances, or an internal statement you may wish to file, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
* Title: <input type="text"/>	* First Name: <input type="text" value="Mark"/> Last: <input type="text" value="Fitz"/>
* Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Fitz"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="608-752-3137"/>	* Fax Number: <input type="text"/>
* E-mail: <input type="text" value="Czeizarn@ci-janesville.wi.us"/>	
* Signature of Authorized Representative	* Date Signed: <input type="text" value="7/23/19"/>
	

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4342-0003
 Edition Date: 06/06/2002

While reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information, Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awardee Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

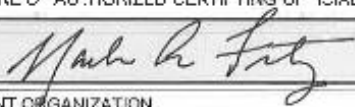
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property secured in whole or in part with Federal assistance funds to ensure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§1728-1763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-357) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-236) as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-610), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dc-3 and 290 ee-3) as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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 Prescribed by GSA Circular A-102

11. Will comply or has already complied, with the requirements of Titles I and II of the Urban Recreation, Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-346) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 501-1503 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients to: a) special flood hazard areas to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190); and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11858; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act or 1355, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to blocking components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11983 (utilization and protection of historic properties), and the Antiquities and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, 'Audits of States, Local Governments, and Non-Profit Organizations.'
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(n) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a subrecipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Financing a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Danversville, Neighborhood & Community Services	1/23/19

SH-4242 (Rev. 7/97) Back

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0318-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

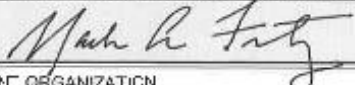
- Has the legal authority to apply for Federal assistance and the institutional managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of persona or organizational conflict of interest or persona gain.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§1728-1733) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of GPO's Standards for a Merit System of Personnel Administration (50 CFR 900, Subpart F).
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (F.L. 86-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1605-1606), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-253), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1944 (42 U.S.C. §§290dd-3 and 290dd-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VI of the Civil Rights Act of 1964 (42 U.S.C. §6101 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

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Prescribed by GSA Circular A-102

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c) and 10 U.S.C. §874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction agreements.
10. Will comply, if applicable, with Federal minimum purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) initiation of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11732; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11986; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1651 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-203).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in ensuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-278 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4001 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 103(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Recorder
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Denver, The Neighborhood & Community Services	1/23/19

Standard Form 424B (Rev. 7-97) Back